



## SRE Helper Authorisation Form



Presbyterian Youth

Initial Authorisation OR  Renewal of Authorisation (every 3 years)\*\*.

|                                  |  |                               |  |
|----------------------------------|--|-------------------------------|--|
| Name:                            |  | WWCC number:                  |  |
| Date of Birth:                   |  | Sex:                          |  |
| Address:                         |  |                               |  |
| Town/Suburb:                     |  | Postcode:                     |  |
| Email:                           |  | Contact Phone:                |  |
| Church SRE Coordinator/Minister: |  | Presbytery & Pastoral Charge: |  |

### SRE HELPER applicants please fill in the following sections 1, 2 and 3.

**1. CHILD PROTECTION TRAINING – Enquiries: Conduct Protocol Unit [cpu-admin@pcnsw.org.au](mailto:cpu-admin@pcnsw.org.au)**

All SRE Helpers need to complete Child Protection Training ‘Breaking the Silence’<sup>1</sup> with the SRE Wise Ministry Addendum<sup>2</sup>. Please tick that you have completed:

- [Breaking the Silence training](#).
- [Helper Job Description](#) (given to Session only).

**2. SRE HELPER TRAINING – Enquiries: Roslyn Deal [sre@pynsw.org.au](mailto:sre@pynsw.org.au)**

All SRE Helpers need to complete Modules 1 and 7 of the [PYNOW SRE Accreditation Training modules](#)<sup>3</sup>. Please tick that you have completed:

- Module 1 SRE training for combined arrangements (please provide certificate).
- Module 7 SRE training for combined arrangements (please provide certificate).
- OR \*\*For renewals: only complete [renewal module](#).

To complete a Module, you must have read the course notes and satisfactorily completed the multiple-choice quiz for that Module.

**3. GENERAL CONDITIONS**

1. I agree to carry out my task as a Special Religious Education [SRE] Helper in accordance with the principles and policies of the Presbyterian Church of Australia in the State of New South Wales, as well as the Special Religious Education Procedures and associated policies of the NSW Department of Education.
2. I undertake to exercise due care for the safety and behaviour of the students when I am helping in SRE. The

<sup>1</sup> <https://breakingthesilence.org.au/training/>

<sup>2</sup> <https://breakingthesilence.org.au/wp-content/uploads/2024/02/BTS-2023-Job-Description-SRE-Helper-Feb-2024.pdf>

<sup>3</sup> [training.pynsw.org.au](https://training.pynsw.org.au).

**Return to:** PY level 2, PO BOX 2196, Strawberry Hills, NSW, 2012 or email [sre@pynsw.org.au](mailto:sre@pynsw.org.au) or fill in [form online](#)

assistance given to students in the SRE classroom shall at all times be of the highest quality possible.

3. I acknowledge that the Presbyterian Church of Australia in the State of New South Wales has special responsibilities to students, their parents and carers and to the school authorities because of the opportunities given to the Presbyterian Church of Australia in the State of New South Wales to instruct students in SRE.
4. I provide my services on the above basis to the Presbyterian Church of Australia in the State of New South Wales and I acknowledge that I am responsible to my authorising agent, which is the above pastoral charge.
5. I understand that my authorising agent can terminate my engagement if I fail to meet my commitments as set out on this form and I agree that upon termination I will promptly deliver my Authorisation Card to my authorising agent.
6. I agree that if any complaint of sexual misconduct is made against me, my authorising agent may suspend my engagement immediately until such time as the matter is resolved.
7. I agree that the information on this form will be provided to PYNSW, DoE and SRE Coordinator for SRE authorisation.
8. I agree that I will only act as an SRE Helper and that I will always be under the direct supervision of an authorised SRE Teacher when I am in a school.
9. I agree to carry out my task as an SRE Helper in accordance with the conditions of this form.
10. I understand that I must have a Working with Children Check clearance which will be verified by the Conduct Protocol Unit.
11. I have completed the Breaking the Silence Basic Training or equivalent and will complete yearly updates as required by the Presbyterian Church of Australia in the State of New South Wales.
12. If I become a subject of any allegations and/or charges of a criminal matter, court proceedings and/or incur a conviction, I will promptly notify Presbyterian Youth.
13. I have completed the DoE [SRE/SEE Teacher Declaration \(Criminal Proceedings\)](#)<sup>4</sup>
14. To my knowledge the information I have provided on this form is true and correct.

Applicant Signature \_\_\_\_\_ / /

Applicant Name \_\_\_\_\_

*To be completed by PASTORAL CHARGE (e.g. **Minister or Session Clerk or Session appointed SRE Coordinator**) and posted to PY Level 2, PO BOX 2196, Strawberry Hills, NSW, 2012 or email [sre@pynsw.org.au](mailto:sre@pynsw.org.au)*

I confirm that \_\_\_\_\_ has completed BTS child protection training, SRE Helper training and has been assessed by session to be suitable to be an SRE HELPER at:-

\_\_\_\_\_ school/s

Signed \_\_\_\_\_ / /

Name \_\_\_\_\_ Position: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

NOTE: For faster processing, please ensure that you include all documentation: PYNSW training certificate and teacher declaration (criminal proceedings). The SRE authorisation card will be posted to the official address of the Pastoral Charge for signing by the Minister or Session Clerk or Session appointed SRE Coordinator.

<sup>4</sup> [https://pynsw.org.au/wp-content/uploads/SRE\\_SEE-Teacher-Declaration-Presbyterian-with-letter-2024-02-01.pdf](https://pynsw.org.au/wp-content/uploads/SRE_SEE-Teacher-Declaration-Presbyterian-with-letter-2024-02-01.pdf)