



Presbyterian Church of Australia

in the State of New South Wales

Dear SRE Teacher/Helper,

The Teacher Declaration you are required to sign from 2024 has been introduced by the Department of Education. This is similar to what Department of Education staff need to sign.

Please be aware that you are required to report to PY, certain past, present, and future convictions and allegations. PY will share any information which is a notifiable circumstance with the Conduct Protocol Unit. PY is also obliged to report these to the Department of Education probity unit.

These are:

- Previous criminal convictions (see form below for exact definition). If you plead guilty or are found guilty of a criminal offence in NSW, you will receive a conviction on your criminal record.
 - Criminal offences include such things as assaults and drug supplies, but they also include a range of traffic offences such as drink driving, negligent driving, driving whilst suspended or disqualified, and speeding by more than 45km/h¹.
- If you become the subject of any allegations and/or charges of a criminal matter, court proceedings and/or incur a conviction.
 - This may include if you become subject to any allegations e.g. AVO, a taxation audit etc.
 - have any court proceedings (whether you instigated them or were subject to them)
 - or incur any conviction.

If you are not sure what you need to disclose you can ask PY to clarify with the probity unit of the Department of Education or you can get your own legal advice.

If you are unable to sign, the department's probity unit will conduct screening. The probity unit may contact you for further information about your criminal history and conduct a Nationally Coordinated Criminal History Check (NCCHC) to determine your suitability for SRE Teaching in a Department of Education School. Any criminal matters revealed by this check are considered on a case-by-case basis.

Having a criminal record may not necessarily preclude you from being an SRE teacher.

¹ <https://nswcourts.com.au/articles/does-a-fine-give-me-a-criminal-record/>



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SPECIAL RELIGIOUS EDUCATION / SPECIAL EDUCATION IN ETHICS TEACHER DECLARATION

The Department of Education requires that all non-employees who are permitted to teach Special Religious Education/Special Education in Ethics in its schools be appropriate and responsible persons. Each authorised religious persuasion must give an undertaking that any SRE/SEE teacher authorised to enter Government schools has not had a criminal conviction within the meaning of the Criminal Records Act 1991.

In keeping with current child protection legislation, all SRE/SEE teachers are required to apply for a *Working with Children Check* and obtain a clearance number. The number and your date of birth must be provided to Presbyterian Church of Australia (NSW) for verification.

In response to the above requirements, the Presbyterian Church of Australia (NSW) has prepared the following declaration, which all SRE/SEE teachers must sign.

Please write your legal name (same as on identity documents used to obtain your Working with Children Check number)

SRE/SEE Teacher Details	
Title	
Family name	
Given name(s)	
Date of birth	
Street Address	
Town/Suburb	
Postcode	
State	
Email	
Contact Number	

Emergency Contact Details	
Emergency Contact's Name	
Contact Number	

WWCC Details	
WWCC number	
Name on WWCC Clearance	
WWCC Expiry Date	
For Office Use Only	
Date verified	
Name of person verifying	

Upon completion, retain a copy for your local coordinator. The original forms are to be provided to the Presbyterian Youth. Please upload to <https://sreteacherdeclaration24.paperform.co/> or email to sre@pynsw.org.au or post to SRE c/o PYNsw, level 2 PO Box 2196, Strawberry Hills, NSW, 2012.

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I hereby state that I have volunteered my services to the below Approved Provider:

Approved Provider Name

Presbyterian Church of Australia (NSW)

I declare that:

- I have a current *NSW Working with Children Check* clearance and have provided it to Presbyterian Church of Australia (NSW) with the date of expiry and my date of birth.
- At the time of engagement, I have no criminal convictions within the meaning of the Criminal Records Act 1991. I understand that 'conviction' defined in the Act includes a conviction, whether summary or on indictment for an offence, and includes a finding or order that an offence has been proved, or that a person is guilty of an offence, without proceeding to conviction.
- I am not subject to any pending court proceedings relating to a criminal matter in Australia or overseas.
- I have no convictions that cannot become spent within the meaning of the Criminal Records Act 1991 including but not limited to:
 - a. convictions for which a prison sentence of more than six months has been imposed, or
 - b. convictions of sexual offences.

I agree that by signing this declaration:

- the Presbyterian Church of Australia (NSW) may share this information with the NSW Department of Education when requested.
- If during the course of my engagement as an SRE/SEE teacher, and I become a subject of any allegations and/or charges of a criminal matter, court proceedings and/or incur a conviction, I have an obligation to notify the Presbyterian Church of Australia (NSW). I give permission to the Presbyterian Church of Australia (NSW) to disclose this information to the NSW Department of Education and I understand that I may be subject to undertake a Nationally Coordinated Criminal History Check (NCCHC) for a risk assessment.

SIGNATURE _____

PRINT NAME _____

DATE _____



If you are unable to sign the declaration above, please contact Roslyn Deal, Presbyterian Youth: 02 9690 9379 or sre@pynsw.org.au or level 2 PO Box 2196, Strawberry Hills, NSW, 2012.